



INTERNATIONAL BOARD OF DIRECTORS MEETING

**Conference Call
March 12, 2019**

MINUTES

AGENDA ITEMS

1. Welcome and Call to Order...Alan Jones

Region:	Name:	Title:	Attendance
Officers:	Alan Jones, Eastern N.A.	Chair	x
	Clive Larkman, Australian	President	x
	Douglas Justice, Western N.A.	Vice-President	x
	Jim Johnson, Western N.A.	Treasurer	x
Australian:	John Messina	Director	x
	Tony VanderStaay	Alternate Director	x
Eastern, N. A.:	Bill Barnes	Director	x
	Steve Castorani	Alternate Director	x
European:	Tim Lawrance-Owen	Director	x
	vacant	Alternate Director	
Japan:	Peter Waugh	Director	
	Ishii Katsuaki	Alternate Director	
New Zealand:	Jill Reader	Director	x
	Richard Beaumont	Alternate Director	
Southern Africa:	Annemarie van der Westhuizen	Director	
	Gaye Thorpe	Alternate Director	
Southern, N. A.:	Bill Turk	Director	x
	Tom Saunders	Alternate Director	x
Western, N. A.:	Dharam Sharma	Director	x
	Jim McConnell	Alternate Director	x
Regional Development:	Clive Larkman	Director	x
Staff:	Bob Geneve	Intl. Editor	
	Terri Breon	Intl. Secretary	x

- ☐ A roll call was taken.
- ☐ Alan Jones called the meeting to order. He welcomed the new directors who joined the call. He noted meetings are held to a one-hour timeframe if possible.

2. Approval of minutes from December 4, 2018....Alan Jones

- ☐ Alan asked for comments and corrections or additions. No corrections were noted.

- Alan requested a motion to approve the minutes. Dharam Sharma moved to approve. Seconded by Bill Barnes; approved by voice vote of Board.

3. International Office Report...Terri Breon

- Proceedings Books were shipped out in January. Forty books were sent to libraries.
 - A notice will be sent to each library once the Board has decided how it will provide future copies of the Proceedings to them.
 - A previous inquiry was made to determine the libraries' interest in receiving digital copies in lieu of printed books. Only three expressed a willingness to go to digital.
 - An alternate solution will be discussed later in the meeting.

4. International Editors Report...Bob Geneve

- Bob sent out a report earlier in the week. As Bob Geneve was unable to join the call Alan Jones and Bill Barnes summarized the content:
 - To date, he has received 2018 manuscripts from Japan (4), New Zealand (5), South Africa (5), Southern Region N.A. (28), and the Eastern Region N.A. (22). He has received no papers from Australia or Western Region N.A.
 - He held a Regional Editors' conference call in January. Another meeting will be held in April to discuss PowerPoint presentations.
 - A speakers' request form has been created and was attached to Bob's report.
 - Bill Barnes and Bob will provide a proposal to provide to the Board regarding the lack of paper submissions across the Society.
 - Current way to search papers. Keywords, resurrection of the P index, possibly using the index as a search engine interface. He is currently doing an extensive evaluation of the website to insure these items are included and flagged as important to the editors.
 - Bob has suggested a bounty be provided to the unpaid editor for each paper submitted. Tim and John are okay with the idea of providing something to the editors. John noted it's hard to get the presenters to provide their papers and it may be better to provide them with the payment. Past arguments included whether the presenters are fully aware of IPPS' expectations. Bill T recommended IPPS accept the PowerPoint presentations for the submittals in lieu of a paper. Dharam mentioned the possible legal issue of patent rights for the presenter. Bill had contacted an attorney who counselled that the patent and copyright rights are retained by the presenter and it is their responsibility to determine what they will share. Jill does not believe just a PowerPoint presentation will provide the amount of information that was provided at the actual talk. Alan noted the challenge facing the Society is hard but needs solved in the very near future, although not in this meeting. Ask the regions what their solutions would be. The Proceedings are a key benefit IPPS provides to its members. Alan requested that all directors read and comment on Bob Geneve's speaker outline. Bill will propose wording that should be included on the speaker form that tells the speaker he owns the copywrite on all his material and he is responsible for what he provides to IPPS for publication.
 - Currans Publishing request: They print small numbers of books/proceedings for libraries. They have been purchasing copies of the IPPS Proceedings to sell to

libraries. They have offered to print the Proceedings – particularly for libraries – since IPPS will no longer offer them in printed format. Does IPPS agree with this in principle? They presently only publish in the US. The Board needs to review the proposal presented. They may offer IPPS a 15% royalty on the sales. The product would be softback and not the same as past volumes. Alan will obtain more information from Currans for the May meeting.

- ☐ The board agreed in principle to Currans printing “the Proceedings” to sell to interested libraries.

5. International Treasurer’s Report...Jim Johnson

- ☐ Comparison of budget year-to-date with the same period last year reflects a deficit of \$17,000 more than last year.
- ☐ The proposed 2019 budget was reviewed.
 - A new budget numbering system is being introduced. Item 7500 is a change of name only - from Staff to Board.
 - There is one sponsor.
 - Expenses include \$3000 for Bob Geneve and website costs. Website server cost: includes hosting and maintenance. Bill investigated website server costs and learned they vary considerably - \$500 to \$1000. How can IPPS evaluate whether there are better alternatives?
 - Last audit was done for 2017.
- ☐ End-of-year statement: categories and items will shift around from this report to more accurately reflect how money is being sent. Jim is working on that rearrangement.

Motion to approve the budget was made by Clive, Tim seconded. Motion approved.

6. Regional Reports

- ☐ Regional reports were tabled

7. Committee Reports

- ☐ Alan sent the Action Items lists to the committees for review and determination whether any items have been completed or are no longer applicable. He wants to review them in May.

Finance & Investments Committee...Jim Johnson

- There’s nothing new to report.

Sponsorship Committee...Tom

- Tom reported the committee has developed a list of all the sponsors for the North American Regions from the past several years, the amounts they have given and to whom. The goal is not to infringe on the commitments given to the individual regions but to ask for more. Additionally, they want to focus on possible new corporations to approach. The International Board will have to decide how funds would be shared. The committee is focusing on the more national companies an avoiding the regional ones. They want to have only one individual approach a selected corporation for sponsorship pitches. Eastern Region has questions they would like answered before agreeing to Tom’s approach.

Membership & Education Committee...Tim Lawrance-Owen

- Nothing to report. Alan suggested Tim and the committee review the action list.

Communications and Marketing Committee...Bill Barnes

- Bill sent a document the committee prepared regarding items they feel need changed on the website. He requested each Board member review that and comment on any changes they do not agree with.
 - There appear to be a number of deficiencies that can be easily corrected, such as, errors with pictures. The website has things that, if changed, would make a better presentation to visitors and show IPPS is a professional organization.
 - Review these with Hans to determine the practicability of them and costs involved so that when the Board meets in May it can act on the proposed changes.
- Bill would like the Board to consider whether \$2500 per year is really adequate to expect the kind of response we need. It would be ideal to have someone at the ready who can address issues immediately. Use a service on an hourly charge.
 - Alan reviewed how the decision of paying Hans a \$2500 honorarium came about. Hans shepherded the web project through, has the connection with the web developers, and offered to continue to be that connection and assist in the implementation of the website. He had been doing this as a volunteer. The Board decided to provide him with a token payment.
 - Alan noted there have still been some issues with membership renewals, although less than prior years. Overall, the website is a huge improvement over what IPPS had 10 years ago.
 - Alan suggested Bill also discuss website issues with all the regional secretaries for their input.
 - A copy of Bill's document will be placed on DropBox to allow individuals to add comments to the document.

Strategic Planning Committee...Jill Reader

- Alan noted that much of the Strategic Plan developed four or five years ago has been implemented and it may be time to develop a new one.
- The constitutional amendments that Peggy Walsh-Craig and the committee proposed are being voted on right now. Two-thirds approval from those who actually vote is required for the changes to be accepted.
- Jill reported that the Operations Manual is the next priority the committee is tackling. It should be ready for review in May.
 - Alan said the logo issue has arisen again regarding the banner wording. Comments have been to add "Globally" back into the new logo. It will be discussed in May. Some have suggested that "Propagator's" be removed.

New Region Development Committee...Clive Larkman

- China: The establishment of the region has slowed. Julianne has had difficulties with legalities. They are looking at two possible structuring scenarios. They have a new secretary. There are issues regarding payments leaving China. Julianne has had to pay International with her credit card and get reimbursed from the Chinese org. They will not reach their goal this year due to these hurdles.

- Julienne claimed there are 100 individuals ready to join.
- Indian Region: Alan reported on his impressions of their conference. It was well-attended, mostly academics, lot of students. Great interaction between IPPS attendees and the other attendees. Dharam added that there will be an Indian delegate who will participate on calls to learn more about the structure of IPPS. He also noted the \$130/year membership cost is too high for many Indians.

Executive Committee...Alan Jones

- Succession plan for the Chairman of the Board being developed and will be shared soon.

8. 2019 International Tour Committee...Clive Larkman

- ☐ There are 53 currently booked and Clive expects another 6 to 10 from China.
- ☐ He has heard from all the Directors and the hotels are taken care of.
- ☐ Clive asked that logistics questions be sent to him and he will get the answers back to the inquirers.

9. New Business Item

- ☐ Alan wants to try Skype for a future meeting.
- ☐ Website application: send to Bill Barnes for inclusion in May meeting discussion
- ☐ European Regional Conference date is not listed [IO: appears in website at <http://www.ipps.org/events-regional>]. Tim said he could see it but nobody else could see it.
- ☐ Alan will try to get International meeting material out earlier than the past. Printed material will be available in Australia. Clive will have it printed locally.

10. Meeting Adjournment

- The meeting adjourned at 5:48 PM.

Next meeting will be at the Annual Conference Tour in Australia on May 22 and 25, 2019.

tgb 3/27/2019