



## INTERNATIONAL BOARD OF DIRECTORS MEETING

**Tuesday, June 16, 2020 at 4:00 PM EST (USA)**  
**Tuesday, June 23, 2020 at 4:00 PM EST (USA) (if needed)**

### ZOOM Call

#### ATTENDING:

<b>Officers</b>	Tim Lawrance-Owen, Chair	___	Akemi Mizutani, Vice President	___
	Douglas Justice, President	___	Tom Saunders, Treasurer	___
<b>Australia</b>	John Messina	___	Tony Van der Staay	___
<b>Eastern Region of NA</b>	Bill Barnes	___	Steve Castorani	___
<b>European</b>	Tim Lawrance-Owen	___	Ben Gregory	___
<b>Japan</b>	Peter Waugh	___	Hiroaki Ohashi	___
<b>New Zealand</b>	Jill Reader	___	Richard Beaumont	___
<b>Southern Region of NA</b>	Tom Saunders	___	Laura Miller	___
<b>Southern Africa</b>	Elsa du Toit	___	Jason Myburgh	___
<b>Western Region of NA</b>	Dharam Sharma	___	Jim McConnell	___
<b>Regional Development</b>	Clive Larkman	___		
<b>Staff</b>	Bob Geneve, Intl. Editor	___	Katie McDavid, Intl. Director	<u>NA</u>
	Alan Jones, minutes recorder	___	(absent due to maternity leave)	

### A G E N D A

- I. Welcome and Call to Order Tim Lawrance-Owen
  - a. Acknowledgement of minute-taking
    - i. Executive Director is on intermittent maternity leave therefore Alan Jones has graciously agreed to record the minutes of this meeting
  
- II. Approval of Minutes Tim Lawrance-Owen
  - a. March 10, 2020 conference call meeting of the International Board
  - b. Review of Action Items
    - i. Interest in any old proceedings before we donate them – contact Katie or your regional secretary
    - ii. Curran contract renewal including membership discounts – completed by Katie
    - iii. Additional details for October Conference/Meeting for India meeting
  - c. 2021 Committee Appointments (remain the same due to Coronavirus) Tim Lawrance-Owen

## III. International Office Report

Tim Lawrance-Owen

## a. Staff Time Report

i. Note: Katie is on intermittent maternity leave from late-April through mid-July 2020

## Staff Time Report

## i. Terri and Staff 2018 and 2019

2019	Jan	Feb	Mar	QTR	April	May	June	QTR	July	Aug	Sept	QTR	Oct	Nov	Dec	QTR
Sharon	1	10.5	4	15.5	4	4.25	9.25	17.5	1	1	0.5	2.5	0	0	0	0
Kelly L.	5.25	5.75	7	18	4.25	5.5	3.25	13	4.5	3	4	11.5	0	0	0	0
Terri	15	10	25	50	10	40	40	90	4	6	12	22	2	0	0	2
Totals	21.25	26.25	36	83.5	18.25	49.75	52.5	120.5	9.5	10	16.5	36	2	0	0	2
2018	Jan	Feb	Mar	QTR	April	May	June	QTR	July	Aug	Sept	QTR	Oct	Nov	Dec	QTR
Sharon	1	11	6	18	4	4.5	9	17.5	1.5	1.5	0	3	0.5	1.25	1	2.75
Kelly L.	4	6	7.5	17.5	1	6	4	11	4	4	6.75	14.75	1.25	1.75	3.5	6.5
Terri	10	20	20	50	12	30	40	82	21	12	2	35	45	0	2.75	47.75
Totals	15	37	33.5	85.5	17	40.5	53	110.5	26.5	17.5	8.75	52.75	46.75	3	7.25	57

## 2019 Year Totals:

- Sharon = 35.5 hours
- Kelly L = 42.5 hours
- Terri = 164 hours
- Total = 242 hours

## 2018 Year Totals:

- Sharon = 41.25 hours
- Kelly L = 49.75 hours
- Terri = 214.75 hours
- Total = 305.75 hours

## ii. Katie 2019 and 2020

2020	Jan	Feb	Mar	QTR	April	May	June	QTR	July	Aug	Sept	QTR	Oct	Nov	Dec	QTR
Katie	9.5	17	31	57.5	13	11										
2019	Jan	Feb	Mar	QTR	April	May	June	QTR	July	Aug	Sept	QTR	Oct	Nov	Dec	QTR
Katie	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7	7	13.25	25.5	20.5	59.25

## 2020 Year Total (through May):

- Katie = 81.5 hours

## 2019 Year Total:

- Katie = 66.25 hours

## b. Reports on 2020 Membership (through June 1, 2020)

## i. Total Membership:

1. 1,120 Members (down 80 members from our budget estimate for 2020)
2. 784 Student Members

- ii. Australia Region
  - 1. 114 Members
  - 2. 1 Student Member
- iii. Eastern Region of North America
  - 1. 209 Members
  - 2. 657 Student Members
- iv. European Region
  - 1. 56 Members
  - 2. 11 Student Members
- v. Japan Region
  - 1. 41 Members
  - 2. 0 Student Members
- vi. New Zealand Region
  - 1. 189 Members
  - 2. 27 Student Members
- vii. Southern Region of North America
  - 1. 226 Members
  - 2. 27 Student Members
- viii. Southern Africa
  - 1. 96 Members
  - 2. 7 Student Members
- ix. Western Region of North America
  - 1. 189 Members (includes 2 from India)
  - 2. 54 Student Members (includes 22 from India)

c. Calendar of Regional Events

2020	Dates	Site
Australia Region	May 20 – 23 (postponed)	Geelong, VIC
Europe Region	October 7 – 9 (postponed)	Edinburgh, Scotland
Eastern Region of North America	September 23 – 26 (cancelled)	Hamilton, Ontario
Southern Region of North America	October 24 – 28 (ongoing discussions on options)	Tulsa, Oklahoma
Western Region of North America	June 13 – 27 (postponed)	Bellingham, Washington
International Tour with WRNA	(postponed)	Vancouver, British Columbia
New Zealand Region	April 16 – 19 (cancelled)	Invercargill
Southern Africa Region	March 3 – 5 (held)	Lanseria, Gauteng
Japan Region	October 17 – 18	
China Region		
India Region		

2021	Dates	Site
Australia Region		Geelong, VIC
Europe Region		
Eastern Region of North America	September	Chicago, Illinois
Southern Region of North America	October 23 – 27	Mobile, Alabama
Western Region of North America	June	Bellingham, Washington
International Tour with WRNA		Vancouver, British Columbia
New Zealand Region	May 6 – 9	Novotel, Hamilton
Southern Africa Region		

Japan Region  
China Region  
India Region

- d. Curran Printing Report
  - i. Katie signed the addendum to our contract to provide membership discounts
  - ii. Web link for purchasing: <http://www.proceedings.com/50633.html>
  - iii. Membership Code for Discounts: **ipps57** (need to change the drop down menu for Pricing from “Non-Member \$130” to “IPPS Member \$65 (-\$65)”)
- e. In Memoriam Report for 2020 to date
  - i. None provided by Secretaries as of June 1, 2020
- f. Report on LinkedIn Site Usage
  - i. 2,512 current members (as of 6/12/2020)
  - ii. No one seems to be managing the site right now
  - iii. Also does not seem to be utilized very often with posts about once a month from group members

**IV. Treasurer’s Report** Tom Saunders

- a. Current fiscal year income and expenses as of May 31, 2020
- b. Balance Sheet as of May 31, 2020
  - i. See attachment
- c. Investment Report through May 31, 2020
  - i. See attachment
- d. Report of Board-Restricted Funds
- e. Multi-Year Operating Fund Summary

**V. Editor’s Report** Bob Geneve

International Editor Report June —2020

All manuscripts have been edited and sent to the Regional Editors for final approval by June 5. It is now ready to be uploaded to the website.

Eastern Region	26 papers
Southern Region	25 papers
Western Region	6 papers
European Region	10 papers
Japan Region	6 papers
South African Region	2 papers
Australia and New Zealand joint meeting	6 papers
Singapore symposium	11 papers
India Region	77 abstracts

This is a total of 92 papers and 518 pages for the 69<sup>th</sup> edition compared to 88 papers and 440 pages 68<sup>th</sup> edition in 2018.

I have also compiled all the archived Proceedings into single PDF files for each year. They are currently only available as individual PDF files for each paper. This will allow any member to download a Proceedings volume and keyword search the PDF document. This includes the scanned volumes that I converted to word recognition images.

- VI. Regional Director Reports  
a. Australian Region

John Messina

### **IPPS International - Regional Report**

<b>Date:</b> 03/04/2020	<b>Region:</b> Australia	
<b>REGIONAL OFFICERS</b>		
<b>Position</b>	<b>Name</b>	<b>e-mail</b>
International Director	John Messina	johnmessina30@gmail.com
President	Tony Vanderstaay	tvanders@westlandnurseries.com.au
Secretary	Pam Berryman	pam@ipps.org.au
Treasurer	Jamie Burnett	jab342000@gmail.com
Editor	Clive Larkman	clive@larkmannurseries.com.au
Alternate Int Director	Tony Vanderstaay	tvanders@westlandnurseries.com.au
<b>MEMBERSHIP NUMBERS</b>		
<b>Type</b>	<b>Current Year</b>	<b>Previous Year</b>
Basic individual		
Student		
First time		
Retired		
Honorary		
<b>Multiple membership</b>		
Primary member	NA	NA
1 <sup>st</sup> additional	NA	NA
2 <sup>nd</sup> additional	NA	NA
3 <sup>rd</sup> additional	NA	NA
4 <sup>th</sup> additional	NA	NA
<b>Comments:</b> Numbers will be reported at the meeting.		
<b>EVENTS</b>		
<b>Field trips, workshops, seminars, area meetings</b>		
<b>Date</b>	<b>Event Name</b>	<b>Attendance</b>
21/03/2020	North Queensland Regional Meeting	
<b>Comments:</b> Held at Cairns TAFE, there were 20 horticulture students introduced to IPPS and applied propagation techniques like tissue culture and micro-propagation. Membership forms were distributed.		
<b>Annual Conferences</b>		
Main organiser	David Daley	
Date	Was set for May 2020	
Venue	Geelong, VIC.	

Attendance	Total	
Number of papers		
No. of proceeding papers		
Tours		

**Comments:** Our 2020 conference was all but ready to go. The rapid escalation of Covid-19 has forced us to postpone. Within the space of a week, tour visits and speakers had cancelled. Airlines began cutting their schedules, and the Victorian state government imposed a mandatory 14 day isolation on anyone entering the state. After initially refusing to cancel our booking, the Novotel Geelong had a change of mind and agreed to allow us to postpone the 2020 conference until May 2021.

Next conference	Date	May 2021
	Venue	Geelong, VIC
	Pre-tour	
	Conference tour	
	Post-tour	

**Comments:** Our future conferences will all be pushed back a year, with the exception of the Sydney 2022 conference. This will be swapped with Canberra (2023) to allow our 50th Anniversary to take place in the same town that the first Australian region meeting was held.

## COMMUNICATION

Item	Comments
Newsletters	4
Website	We are regularly linking newsletters.
Facebook	583 followers
LinkedIn	NA
Twitter	NA

### Comments:

Our seasonal newsletter has been distributed 4 times a year.  
The facebook page is actively posted to regularly. We are sharing local content, as well as linking to other regions conferences and meetings to highlight the international nature of the organisation.

## AWARDS

Item	Comments
International Award of Honour	
Steve Vallance Tankard	

### Comments:

Angus Stewart was awarded the 2019 International Award of Honour.  
John Mason received the inaugural Edward & Mary Bunker Award.  
David Hancock received the Steve Vallance Tankard.  
John Messina received the Australian Region Award of Honour.

## EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS

Item	Comments
Southern African exchange	
Six-Pack program	Will recommence at our next conference.

### Comments:

**General Comments:**

South Africa's conference went ahead before the impact of Covid-19. The Australian exchange had a successful tour and conference. A South African exchange was selected, but with the shut down of international travel and postponement of our conference, this is now on hold. We will

b. Eastern Region of North America

Bill Barnes

VII. IPPS International - Regional Report

<b>Date: June 12, 2020</b>		<b>Region: Eastern Region, North America</b>	
<b>REGIONAL OFFICERS</b>			
<b>Position</b>	<b>Name</b>	<b>e-mail</b>	
International Director	Bill Barnes	bill@barnhortservices.com	
President	Win Dunwell	wdunwell@uky.edu	
Secretary	Margot Bridgen	ippser@gmail.com	
Treasurer	Margot Bridgen	ippser@gmail.com	
Editor	Charles Heuser	Cwh2@psu.edu	
Alternate Int Director	Steve Castorani	steve@northcreeknurseries.com	
<b>MEMBERSHIP NUMBERS</b>			
<b>Type</b>	<b>Current Year</b>	<b>Previous Year</b>	
Basic individual	213	222	
Student	657	563	
First time	Not Applicable	NA	
Retired	NA	NA	
Honorary	NA	NA	
<b>Multiple membership</b>			
Primary member	Not Applicable	NA	
1 <sup>st</sup> additional			
2 <sup>nd</sup> additional			
3 <sup>rd</sup> additional			
4 <sup>th</sup> additional			
<b>Comments:</b> We have updated student membership records, inviting those past 4 years to join as paying members. We would like to see the question of whether a new member applicant was previously a student member added to the membership application so we can track the success of the student membership program.			
<b>EVENTS</b>			
<b>Field trips, workshops, seminars, area meetings</b>			
<b>Date</b>	<b>Event Name</b>	<b>Attendance</b>	
June 11, 2020 postponed	Arnold Arboretum MicroMeeting	To be rescheduled	
July 23, 2020	Knight Hollow Nursery MicroMeeting	TBD	
<b>Comments:</b> MicroMeetings are 1 hour virtual meetings. Free for now. First one had to be postponed when host's wife went into early labor!			

<b>Annual Conferences</b>		
Main organiser	Elizabeth Dunham, Local Site Committee Chair	
Date	October 16-19, 2019	
Venue	Park Hotel, Madison, Wisconsin, USA	
Attendance	Total	157
	Members	121 (includes 17 students)
	Non-members	36
	Speakers, members	12
	Speakers, non-members	6
Number of papers		
No. of proceeding papers	17 papers; 8 posters	
Tours	Pre-tour	Full day pre-tour
	Conference tour	Two half day tours
	Post-tour	None
<b><u>Comments:</u></b>		
Next conference  <i>CANCELLED</i>	Date	September 23-26, 2020
	Venue	Hamilton, Ontario
	Pre-tour	TBD
	Conference tour	TBD
	Post-tour	TBD
<b><u>Comments: CANCELLED</u></b>		
<b>COMMUNICATION</b>		
<b>Item</b>	<b>Comments</b>	
Newsletters	Monthly electronic newsletter	
Website	Sec/Treas post news articles, events, job postings, etc.	
Facebook	Social Media Coordinator posts to Facebook,	
LinkedIn	Instagram and Twitter	
Twitter		
<b><u>Comments:</u></b>		
<b>AWARDS</b>		
<b>Item</b>	<b>Comments</b>	
2019 Award of Merit	Ron Amos, Evergreen Nursery	
2019 Fellow Award	David Thompson, Foxborough Nursery	
<b><u>Comments:</u></b>		
<b>EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS</b>		
<b>Item</b>	<b>Comments</b>	
Student Conference Scholarships	\$6000 in surplus funds budgeted for this purpose – 17 students attended the conference in Madison	
IPPS Eastern Region Foundation	Has launched a scholarship program, giving out two \$2,500 awards. Has developed the framework	



	to offer research grants to help fund small projects or undergraduate research projects with less red tape. Has developed a flexible program to assist with internships to aid young persons gaining experience in the green industry.
<b><u>Comments:</u></b>	

a. European Region

Tim Lawrance-Owen

**IPPS International - Regional Report**

Date: June 2020	Region: Europe	
REGIONAL OFFICERS		
Position	Name	e-mail
International Director	Tim Lawrance-Owen	timlowenschi@gmail.com
President	Karl O'Neill	karl@bransfordwebbs.co.uk
Vice President	Jamie Satterthwaite	jamiesatterthwaite1@hotmail.co.uk
2 <sup>nd</sup> Vice President	Fokko zur Mühlen	Fokko@renke-zur-muehlen.de
Secretary	TL-O (acting)	admin@ippseurope.org
Honorary Treasurer	Tim Lawrance-Owen	timlowenschi@gmail.com
Editor		
Alternate Int Director	Ben Gregory	bengregory@sprinthorticulture.com
MEMBERSHIP NUMBERS		
Type	Current Year	Previous Year
Basic individual	35	66
Student	11	23
First time	8	1
Retired	5	5
Honorary		
Multiple membership		
Primary member	6	10
1 <sup>st</sup> additional		
2 <sup>nd</sup> additional	10	28
3 <sup>rd</sup> additional		
4 <sup>th</sup> additional		
Total	67	132
Comments: these are members paid up to date. First time membership often arises from the Conference held in October. The demographic of the membership continues to get younger with more joining from mainland Europe. This year's renewals were hampered first by the Secretariat stepping down, then with lockdown and the ensuing financial implications through Spring, IPPS was low on the financial agenda for many potential members.		
EVENTS		
Field trips, workshops, seminars, area meetings		

Date	Event Name	Attendance
	With lockdown all gatherings have been banned until further notice	
<b>Comments:</b>		
<b>Annual Conferences</b>		
Main organiser	Karl O Neill	
Date	9 <sup>th</sup> – 11 <sup>th</sup> October	
Venue	Stratford on Avon	
	Total	64
	Members	23
	Non-members	41
	Speakers, members	3
	Speakers, non-members	14
Number of papers	17	
No. of proceeding papers		
Tours	Pre-tour	Post-tour; none
	Conference tour	58
	Post-tour	
<b>Comments:</b>		
Next conference	Date	tbc October 2021
	Venue	Edinburgh
	Pre-tour	
	Conference tour	Yes
	Post-tour	none
<b>Comments:</b> Set in Edinburgh a return to Scotland after 10 years		
<b>COMMUNICATION</b>		
<b>Item</b>	<b>Comments</b>	
Newsletters	Every other week by email to members, posted on website	
Website		
Facebook		
LinkedIn		
Twitter		
<b>Comments:</b>		
<b>AWARDS</b>		
<b>Item</b>	<b>Comments</b>	
Rose Bowl	Awarded to Kees Eigenraam of Rhizopon, Netherlands	
6 Packer	9 applicants 6 chosen, all excellent with Louise Heissell from Denmark chosen for the International exchange with Southern 2020 (see below)	
<b>Comments:</b>		
<b>EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS</b>		

Item	Comments
IPPS southern Region	Postponed for 2020
<p><b>Comments:</b> We have an exchange candidate announced at the October conference who is taki</p> <p><b>General Comments:</b> Graham and Nina have pulled the admin of the Region to an efficient secretariat with online accounts, newsletters 2+ per month, good comms with Hans re website, leaving a good transferable system. With no immediate alternative TL-O stepped in to pick up Secretarial duties and did four sessions of induction and training with Graham until the Covid lockdown intervened. Our Board has just appointed a new secretariat which will provide long term cover for our Region as from July 2020. This builds on the foundation formed by Graham over the last 6 years. Unfortunately in the interim my administrative skills have fallen short as I continue to learn and lockdown and time constraints have conspired against best efforts to grow our Society in the Region.</p> <p>The new Secretariat already services multiple grower groups and our main contacts have worked at renowned HNS growers Crowders who are based nearby. The future with them promises much to look forward to.</p>	

b. Japan Region

Peter Waugh

VIII. IPPS International - Regional Report

<b>Date: 15 April 2019</b>	<b>Region: Japan</b>	
<b>REGIONAL OFFICERS</b>		
<b>Position</b>	<b>Name</b>	<b>e-mail</b>
International Director	Peter F. Waugh	peterwaugh1841@gmail.com
President	Akemi Mizutani	a.mizutani@verde-agribio.co.jp
Secretary	Akemi Mizutani	a.mizutani@verde-agribio.co.jp
Treasurer	Mikio Minamide	head@minamidekk.co.jp
Editor	Masanori Tomita	tomita@ippsjapan.org
Alternate Int Director	Akemi Mizutani	a.mizutani@verde-agribio.co.jp
<b>MEMBERSHIP NUMBERS</b>		
<b>Type</b>	<b>Current Year</b>	<b>Previous Year</b>
Basic individual		41
Student		
First time		
Retired		
Honorary		
<b>Multiple membership</b>		
Primary member		
1 <sup>st</sup> additional		
2 <sup>nd</sup> additional		
3 <sup>rd</sup> additional		
4 <sup>th</sup> additional		
<b>Comments:</b>		
The membership has decreased drastically because some members have seceded and no one has joined.		
<b>EVENTS</b>		
Field trips, workshops, seminars, area meetings		

Date	Event Name		Attendance
<b>Comments:</b> No event was held.			
<b>Annual Conferences</b>			
Main organiser	Mr. Tadao Fujimori		
Date	26 & 27 Oct. 2019		
Venue	Mie Education and Culture Hall		
Attendance	Total	41	
	Members	24	
	Non-members	17	
	Speakers, members	6	
	Speakers, non-members	5	
Number of papers		11	
No. of proceeding papers		10	
Tours	Pre-tour	26 Oct. 2019	
	Conference tour	27 Oct. 2019 (Mie Pref.)	
	Post-tour		
<b>Comments:</b> Mr. Tadao Fujimori, Akatsuka Co.Ltd. and the staffs prepare the conference.			
Next conference	Date	6 & 7 Nov. 2021	
	Venue	Miyazaki prefecture, Minami Kyushu University	
	Pre-tour		
	Conference tour	7 Nov. 2021 (Miyazaki Pref.)	
	Post-tour		
<b>Comments:</b> Dr. Takaaki Maeda, professor of Minami Kyushu University, and the staffs prepare the conference.			
<b>COMMUNICATION</b>			
Item	Comments		
Newsletters	2 issues		
Website	Back numbers of newsletters were uploaded.		
Facebook	-		
LinkedIn	-		
Twitter	-		
<b>Comments:</b> The newsletters were published two issues from 2016 for economical reason.			
<b>AWARDS</b>			
Item	Comments		
<b>Comments:</b> There is no award system in Japan region.			
<b>EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS</b>			
Item	Comments		

<b>Comments:</b> The exchange program between New Zealand and Japan regions ended in 2015.	
<b>General Comments:</b> The exchange program ended, unfortunately. The program contributed to the increase of young member. We think that it may be one of the causes of drastic membership decrease. We wish resume of the exchange program between Japan and other regions, if economical support was given from international board.	

a. New Zealand Region

Jill Reader

**IX. IPPS International - Regional Report**

Date: June 2020	Region: New Zealand	
REGIONAL OFFICERS		
Position	Name	e-mail
International Director	Jill Reader	jill@currantaffairs.com
President	Antony Toledo	antony@multiflora.co.nz
Secretary	Glenys Evans	gus@gusevans.co.nz
Treasurer	Shirley Ogilvy	shirley@bruntwoodnurseries.co.nz
Editors	Hayden Foulds Jill Reader	haydenfoulds@gmail.com jill@currantaffairs.com
Alternate Int Director	Richard Beaumont	richard@ardmorenurseries.co.nz
MEMBERSHIP NUMBERS		
Type	Current Year	Previous Year
Basic individual	189	200
Student	27	16
First time		
Retired		
Honorary		
Multiple membership		
Primary member	n/a	
1 <sup>st</sup> additional		
2 <sup>nd</sup> additional		
3 <sup>rd</sup> additional		
4 <sup>th</sup> additional		
Comments:		
Membership numbers as at 01 June		
EVENTS		
Field trips, workshops, seminars, area meetings		

Date	Event Name	Attendance
15 February	Kapiti Island field trip	26
<b>Comments:</b> 26 members had a really enjoyable day on Kapiti Island, it turned out to be our last IPPS event before NZ went into lockdown.		
<b>Annual Conference – ‘Wild South’ Conference cancelled due to COVID-19</b>		
Main organiser	Antony Toledo	
Date	16-19 April	
Venue	Ascot Park Hotel, Invercargill	
Attendance	Total	
	Members	
	Non-members	
	Speakers, members	
	Speakers, non-members	
Number of papers		
No. of proceeding papers		
Tours	Pre-tour	
	Conference tour	
	Post-tour	
<b>Comments:</b> The AGM still needed to proceed, so this was conducted through Google Meet on the actual day it was originally planned to take place. It was known by the committee before the AGM that a quorum would be achieved, since members were asked to let the Secretary know beforehand if they would be logging in.		
Next conference	Date	6 -9 May 2021
	Venue	Novotel Hamilton
	Pre-tour	
	Conference tour	
	Post-tour	
<b>Comments:</b> A celebration of our Region’s 50 years with IPPS, good numbers are expected		
<b>COMMUNICATION</b>		
<b>Item</b>	<b>Comments</b>	
Newsletters	Sent out 3 times per year using Mailchimp, with urgent notices or reminders emailed out separately if needed	
Website	Increasing use over time	
Facebook	Very little use	
LinkedIn	-	
Twitter	-	
<b>Comments:</b>		
<b>AWARDS</b>		
<b>Item</b>	<b>Comments</b>	
President’s Choice Award	Dave Ogilvy was awarded this by Richard	

Award of Merit	Not awarded this year, mainly due to conference cancellation but additionally there is no expectation that it must be awarded every year
John Follett Award of Recognition	As above
<b><u>Comments:</u></b>	
<b>EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS</b>	
<b>Item</b>	<b>Comments</b>
2020 Western Region Exchange	Both exchanges were cancelled due to COVID-19
NZ Region's 4 pack	The four who were chosen will be offered the chance to be a part of the 4 pack at the 2021 conference
<b><u>Comments:</u></b>	
<b><u>General Comments:</u></b>	

New Zealand Region  
Monday 16<sup>th</sup> March, 2020

Dear Katie,

At our recent Committee Meeting, our 5 year Exchange program with Western Region was discussed. As a result of this discussion, I have been asked to write to International expressing NZ's thoughts on International setting up an International Exchange Roster, involving all Regions. The benefits of these Exchanges speak for themselves when you see the lucky people return home and share their experiences.

We work on a 5 year cycle with a Region (currently Western Region). The time frame of the Exchange fits in with that Region's Conference.

We would appreciate your Board discussing this possibility and letting us know your thoughts.

Kind regards,  
Glenys Evans

a. Southern Region of North America

Tom Saunders

### **IPPS International - Regional Report**

Date:6/11/2020	Region: Southern Region NA	
REGIONAL OFFICERS		
Position	Name	e-mail

International Director	Tom Saunders	<a href="mailto:tom@saundersbrothers.com">tom@saundersbrothers.com</a>
President	Brie Arthur	<a href="mailto:brienne.gluvna@gmail.com">brienne.gluvna@gmail.com</a>
Secretary	Donna Foster	SCPlant@bellsouth.net
Treasurer	Donna Foster	SCPlant@bellsouth.net
Editor	Dr. Fred Davies	f-davies@tamu.edu
Alternate Int Director	Laura Miller	<a href="mailto:lmiller@ag.tamu.edu">lmiller@ag.tamu.edu</a>

**MEMBERSHIP NUMBERS**

Type	Current Year	Previous Year
Basic individual	226	245
Student	27	
First time	21	
Retired		
Honorary		

**Multiple membership**

Primary member		
1 <sup>st</sup> additional		
2 <sup>nd</sup> additional		
3 <sup>rd</sup> additional		
4 <sup>th</sup> additional		

**Comments:**

Our student members must complete a student application and have a professor sign it.

**EVENTS****Field trips, workshops, seminars, area meetings**

Date	Event Name	Attendance

**Comments:****Annual Conferences**



Main organizer	Dr. Allen Owings and Brie Arthur	
Date	October 12-16, 2019	
Venue	Crowne Plaza Hotel, Baton Rouge, Louisiana, USA	
Attendance	Total	233
	Members	187
	Non-members	46
	Speakers, members	13
	Speakers, non-members	12
Number of papers	TBD	
No. of proceeding papers	TBD	
Tours	Pre-tour	yes
	Conference tour	yes
	Post-tour	no
<b><u>Comments:</u> 2020 conference was postponed due to the Pandemic</b>		
Next conference	Date	October 2021
	Venue	Mobile, Alabama
	Pre-tour	yes
	Conference tour	yes
	Post-tour	no
<b><u>Comments:</u></b>		
<b>COMMUNICATION</b>		
<b>Item</b>	<b>Comments</b>	
Newsletters	yes	
Website	yes	
Facebook	yes	
LinkedIn	no	
Twitter	yes	
<b><u>Comments:</u></b>		

<b>AWARDS</b>	
<b>Item</b>	<b>Comments</b>
Sydney B. Meadows Award	Robert Black recipient
Fellows Award	Dr. Allen Owings and Dr. Donna Fare recipients
<b><u>Comments:</u></b>	
<b>EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS</b>	
<b>Item</b>	<b>Comments</b>
Exchange program	with Europe Region. Great program!
The Vivian Munday Work Scholarship	4 hardworking grad students offered administrative support for our conference
Charlie Parkerson Research Competition	7 students presented presentations and/or posters. \$1,950 in award money was given out.
<b><u>Comments:</u></b>	
<b><u>General Comments:</u></b> Raised over \$24,000 for Endowment.	

## Southern Region Report – June 2020

The Southern Region EC earlier this week voted to cancel the 2020 meeting that was scheduled for Tulsa, Oklahoma. Our 2021 meeting will be in Mobile, Alabama.

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It's time. The Pandemic we're now in will certainly create some anxiety and may change the way businesses and individuals think and spend money. With that said, it's time for the Brand Refresh that we mentioned in 2019. We need to go from the International Plant Propagators Society to the International Plant Production

Society. The Southern Region has unanimously approved this change. As the Sponsorship chair, I can certainly sell the organization better and the name is more inclusive. I realize there will be the argument that the acronym is not changing but that's not the point. Businesses will ask what does it stand for. We must be more inclusive.

Over the last decade, membership has dropped by 48%. We can market our society better with this Brand Refresh. Now's the time for the **International Plant Production Society** to market itself as the premier, inclusive, educational organization it has become in the Green Industry.

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1. SR EC Board endorses the recommendations of the three North American (NA) Editors (Davies, Heuser, Blythe) that new, enhanced PDFs with hyperlinks, color images, video links, etc. should be the future direction of IPPS electronic publications. Modern, scientific journals and trade journal articles are being published electronically as enhanced pdfs. The SR-EC is opposed to the use of annotated PowerPoints (poor searchability, legal issues, one-word slides or images used as talking points, etc.). While speakers are encouraged to give PowerPoint presentations, turning in a PowerPoint to be edited/annotated is not a substitute for submitting a written manuscript (Word document) – as part of the IPPS culture of “Seeking & Sharing”.
2. Electronic *IPPS Proceedings* articles are only of value when they are easily searchable, and “2-clicks away” from the viewer accessing them. It is difficult to find articles on the recalcitrant International website. The International Editor's time would be better spent enhancing the searchability of *IPPS Proceedings* on the International website and editing enhanced PDFs - rather than the laborious process of creating annotated PowerPoints.
3. To enhance the value and utility of the *IPPS Proceedings* – all previous IPPS publications should be open access, except for the most current year, which would be available only to IPPS members. [*In 2019, the ASHS went open access to ALL of their publications to facilitate world access and value*]. This could be a great marketing tool to promote the relevance of IPPS.

Respectfully submitted,  
Tom Saunders & Laura Miller, Southern Region IPPS Reps

IPPS International - Regional Report

Date: June 2020		Region: Southern Africa	
REGIONAL OFFICERS			
Position	Name	e-mail	
International Director	Elsa du Toit	<a href="mailto:elsa.dutoit@up.ac.za">elsa.dutoit@up.ac.za</a>	
Alternate Int. Director	Jason Myburgh	saippspresident@gmail.com	
President	Jason Myburgh	<a href="mailto:saippspresident@gmail.com">saippspresident@gmail.com</a>	
Secretary	Judy Bucchianeri	<a href="mailto:Secretary.ippssa@gmail.com">Secretary.ippssa@gmail.com</a>	
Treasurer	Gaye Thorpe	<a href="mailto:gaye@shadowlands.co.za">gaye@shadowlands.co.za</a>	
Editor	Elsa du Toit	<a href="mailto:elsa.dutoit@up.ac.za">elsa.dutoit@up.ac.za</a>	
MEMBERSHIP NUMBERS			
Type	Current Year (2020)	Previous Year (2019)	
Basic individual	47	47	
Student	7	7	
First time	0	0	
Retired	0	0	
Honorary	0	0	
Multiple membership			
Primary member	18	17	
1 <sup>st</sup> additional	17	16	
2 <sup>nd</sup> additional	10	11	
3 <sup>rd</sup> additional	4	4	
4 <sup>th</sup> additional	0	1	
Total	103	103	
Comments:			
EVENTS			
Field trips, workshops, seminars, area meetings			
Date	Event Name	Attendance	
Comments:			
Annual Conference, 2020			
Main organiser	Jason Myburgh, Miranda Deutschlander & Queline Bersiks		
Date	03-06 March 2020 (post conference 06 <sup>th</sup> )		
Venue	Cradle Moon Lakeside & Game Lodge, Lanseria Gauteng		
Attendance	Total	59	

	Members	39
	Non-members	20
	Speakers, members	5
	Speakers, non-members	4
Number of papers	Presentations are available on the SA website in pdf format: to view log in as a member and follow this link: <a href="http://sa.ipps.org/proceedings-volume/Southern-Africa-Conference-Presentations-2020/">http://sa.ipps.org/proceedings-volume/Southern-Africa-Conference-Presentations-2020/</a>	
No. of proceeding papers	Speakers reminded	
	Conference tour	Pre-tour 2 nurseries, 2 Conference tour nurseries
	Post-tour	Overnight at Cradle Moon Lodge & visited 2 nurseries
<b>Comments:</b> Very successful conference.		
<b>Next conference: 2021</b>	Date	2-5 March 2021
	Venue	TO STRAND BEACH RESORT, KWA-ZULU, NATAL
	Pre-tour	TBC
	Conference tour	TBC
	Post-tour	5 March -TBC
<b>Comments:</b>		
<b>COMMUNICATION</b>		
<b>Item</b>	<b>Comments</b>	
Newsletters	3 newsletters updating members on events	
Website	Using event registration for workshops & conference successfully. Uploaded conference & workshop presentations to SA Proceedings Library in pdf format.	
Facebook	For the period Jan 2020 to date: ±17 Posts on local and international events, 456-page followers.	
<b>Comments:</b>		
<b>EXCHANGE PROGRAMMES / SCHOLARSHIPS / GRANTS</b>		
<b>Item</b>	<b>Comments</b>	
Australia exchange 2020	Lydia Polglaze from Australia visited SA for 2 weeks in March, attended conference and visited various places of interest in Gauteng. Thandisizwe Ndabeni from SA was chosen to visit Australia in 2020, but due to Covid-19, visit will be postponed until 2021.	

**Comments:**

This is a successful exchange program.

**General Comments:**

Even before Covid-19, SA experienced poor macro-economic conditions and unreliable electricity supply. SA's credit rating has been downgraded again and the ZAR continues to lose ground against the major currencies. The onset of Covid-19 has compounded this situation and the full extent of its impact on the general economy and the green industry in particular is still unknown. We have, however, seen retrenchments of personnel in the Nursery Industry. Fortunately, interest rates decreased in SA. We do expect to have a more clear understanding of the situation within the coming months.

## c. Western Region of North America

Dharam Sharma

- i. Not much to report except the postponement of the annual meeting and International tour for 2021. Well covered in previous calls in 2020. Unfortunately, unable to move forward with the planning for 2021 as most hotel staff from the hotels have been laid off. Dates are confirmed with four of the five hotels but the Coast Victoria does not have availability the week we are interested in due to another big conference in the city at that time. Working on getting dates before or after that week but with staff unavailable, it is difficult to do.
- ii. Lots of member engagement on social media so working to keep that momentum going.

## d. China and India Regions

Clive Larkman and/or Dharam Sharma

## X. Committee Reports

## a. Finance and Investment Committee

Tom Saunders

- i. Dues for 2020 (\$41 – remain unchanged thanks to International Sponsors)
- ii.

***International Plant Propagator Society Investment Committee Report***

**Date:** May 19, 2020

**Total Value of Investments May 19, 2020:** \$262,462.02

**Committee:** *Chair* Tom Saunders, *Members-* Alan Jones (2020-2013 second term), Todd Jones (2020-2023 second term),

**Date of Next Committee Meeting:** December 3, 2020

**Investment Allocation:** The investment portfolio is apportioned consistent with the criteria established by the board as stated in the IPPS Investment Policy.

Currently 70.4% is invested in three growth and income producing Index funds: Vanguard Growth & Income Fund, Vanguard Total Stock Mkt. Index and Vanguard Total International Stock Index Fund. The fixed income portion is made up of 13.2% in the Vanguard Total Bond Mkt. Admiral CL fund, and 16.4% in Vanguard Federal Money Mkt.

**Performance:**

Vanguard Growth & Income Fund YTD -9.97%  
 Vanguard Total Stock Mkt. Index Fund YTD -10.41%  
 Vanguard Total INTL Stock Index Admiral YTD -17.35%  
 Vanguard Total Bond Mkt. Index Fund YTD 1year +5.22%  
 Vanguard Federal Money Mkt. Fund Est. yield + 1.74%  
 S&P 500 Index YTD -8.58%  
 Dividends received YTD \$936.52

**Committee Actions:** The committee reviewed the portfolio during a May 22<sup>nd</sup> conference call and agreed that no reallocations were needed. The committee also discussed the need for more members and minor wording changes to the Investment Policy. The committee recommends that the board take the following actions:

- 1- **Amend the Investment Policy to change the wording in “Control Procedures”** from:
  - A) “The International Secretary and Board Chair are authorized signers on all investment accounts.” to The Executive Director and Treasurer are authorized signers on all investment accounts.
  - B) “The International Secretary will provide the Investment Committee as much notice as is possible (ideally six to twelve months) of any large upcoming cash withdrawals.” to The Executive Director will provide the Investment Committee as much notice as is possible (ideally six to twelve months) of any large upcoming cash withdrawals.”
- 2- Appoint at least one more member to the committee. Committee members do not need to be board members. They serve for three years and can be reappointed for an additional three-year term. To maintain continuity, the committee feels that it is important to stagger members terms. Alan Jones and Todd Jones are both serving a second three-year term, which makes this request judicious and timely.

## b. Sponsorship Committee

Tom Saunders

- i. International Sponsorships
- ii. North American Sponsorships
- iii. Promotional Materials, how to keep regional and international sponsors happy
- iv. Carry-over International and NA Sponsors from 2020 to 2021

## Sponsorship Report – June 2020

The final check has been mailed to IPPS to wrap up sponsorship for 2020. The total money raised in Year 1 was \$62,500. As soon as the funds are dispersed, a minimum of \$15,000 will go into each North American region’s account and an equal amount into the International account. Because of the cancellation of all regional events, all North American and International sponsors will stay at the same level for 2021 at no additional cost.

Considering what we have faced this year, I feel very good about what we have accomplished.

- c. Membership and Education Committee Tim Lawrance-Owen
- d. Communications and Marketing Committee Tim Lawrance-Owen

- i. Website upgrades
- ii. YouTube Channel
- e. Strategic Planning Committee

Tom Saunders  
Jill Reader

**Strategic Planning Committee**

**Operations Manual**

- Alan is helping me to finish this.

**Harassment, Non-discrimination and Ethics Policy**

- (Two documents related to this have been included in Board meeting papers - the above policy plus the Code of Conduct, NZ Region).
- Action required: a vote by the Board to approve the Harassment, Non-discrimination and Ethics Policy. Once approved, this policy can be included in the updated Operations Manual.
- The policy can also be sent out to the Regions for optional inclusion in their own Operations manuals.
- I have included the Code of Conduct used by the NZ Region as a further possible option for regions without one of these already.

**New Strategic Plan**

- (a Strategic Plan 2017 document has been included in Board papers)
- As noted in our March call, a new 5 year strategic plan is to be developed now that the major action items from the previous one have been completed – refer 2017 document.
- The Strategic Planning Committee will be completing this over the next 2 months.
- Suggestions are welcome from the Board.

Jill Reader

**CODE OF CONDUCT**

**Statement of Values**

**Purpose**

To promote understanding, cooperation and friendship between people who work with, grow, study, collect or simply love plants.

**Objective**

To provide opportunities, through membership, for people involved with plant propagation, cultivation, research and production to seek ideas and share information and knowledge.

**IPPS holds these values:**

- To seek
- To share
- Includes knowledge, information, experiences and friendship.

**Introduction**

Welcome to IPPS. You have joined a Society committed to fostering dialogue, cooperation and friendship between many of the best informed people on plant propagation, production and cultivation techniques.



The way in which you as a Society member conduct yourself is important during Society events such as field days and conferences.

The purposes of the Code of Conduct are to inform you about the minimum standards of integrity and conduct expected of you as a society member and what may occur if the Society considers the Code has been disregarded by you.

### **Statement of Principles:**

#### **What the Society expects of every Member**

The Principles with respect to Society events and on Society business

1. members should relate to other members with honesty, respect and integrity.
2. members should consider the rights and views of others.
3. members should show discretion and exercise due consideration in taking advantage of any professional or commercial opportunities that may be created or facilitated by Society membership.
4. members should be aware that privileges and opportunities made available to the Society may not be applicable or available to individual members .
5. members should not bring the Society into disrepute through individual actions or conduct

### **Unsatisfactory Conduct and Complaints**

It is the Society's intention that all unsatisfactory conduct with respect to the Principles will be dealt with fairly, properly, consistently and openly.

Unsatisfactory Conduct includes a clear or obvious breach of any of the five Principles. Complaints must be forwarded to the Executive Committee in writing and be supported by any available evidence.

#### **Procedure**

The Unsatisfactory Conduct Committee (the Committee) will investigate all breaches. The Committee will be established by the Executive, as needed and consist of one Executive member and two other members. The membership of the Committee shall be notified in the newsletter. Should the Committee decide to proceed with the complaint, the investigation will include discussion with the member concerned, full disclosure of the complaint and the opportunity to respond to all points in the complaint. After these responses have been collected the Committee will confer and decide whether to dismiss or upheld the complaint.

If unsatisfactory conduct by a member has been established, the Committee will advise the member concerned. The member can then consent to the decision or request further investigation. A meeting will carry out this further investigation consisting of the Committee, the subject member and the complainant. The Committee will then make a final decision and the Executive will be informed.

Where unsatisfactory conduct has been established, the Committee can proceed with one or a combination of the following depending on the type of misconduct and the history of the member.

- a written warning and explanation of the misconduct. Recommended for a first Unsatisfactory Conduct.
- expulsion from the Society. Recommended for second Unsatisfactory Conduct.
- public notification of and apology for the misconduct. Recommended as appropriate.

**GENERAL STATEMENT FOR WEBSITE/ REGISTRATION BROCHURE:**

The IPPS is committed to providing an environment of civility, inclusion and professionalism where diverse ideas and solutions to green industry challenges and opportunities are embraced. This expectation of respectful behavior includes details outlined in the Ethic, Harassment and Non-Discrimination and Inclusion Policies included in the IPPS Operations Manual.

**IPPS Harassment Policy**

International Plant Propagator' Society is committed to providing an environment that is free of harassment and supportive of the dignity of every attendee and member. The Society's intent is to ensure there is a climate of understanding, cooperation and mutual respect. To be successful in this objective, it is incumbent upon all members of the Society not to condone or tolerate behavior that constitutes harassment of any kind, including sexual harassment. Understanding personal boundaries and respecting others personal space is paramount for eliminating the potential for misunderstanding. The Society will provide for a fair and prompt investigation of any complaint or concern without fear of reprisal provided the complaint is not found to be frivolous or vexatious.

**IPPS Non-Discrimination and Inclusion Policy**

International Plant Propagators' Society is committed to supporting a diverse community to reflect human diversity and improve opportunities for all. The Society is committed to equal opportunity and eliminating discrimination. This commitment is both a moral imperative consistent with an organization that celebrates individual differences and diversity, as well as a matter of law. The IPPS does not discriminate on the basis of age, ancestry, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, or veteran status in its programs or activities.

**IPPS Ethics Policy**

International Plant propagators' Society is ethically responsible for promoting and fostering fairness and justice for all attendees and members. It is the intent of IPPS to create and sustain an environment that encourages all individuals and the organization to reach their fullest potential in a positive and productive manner.

These ethical expectations include and are not limited to: Respect the uniqueness and intrinsic worth of every individual. Treat people with dignity, respect and compassion to foster a trusting environment free of harassment, intimidation, and unlawful discrimination. Ensure that everyone has an opportunity to develop their skills and new competencies. Assure an environment of inclusiveness and a commitment to diversity. Develop, administer and advocate policies and procedures that foster fair, consistent and equitable treatment for all. Regardless of personal interests, support decisions made by the Society that are both ethical and legal. Act in a responsible manner and practice sound management.

**CONTACT-** For inquiries regarding potential abuse of these policies, please contact the IPPS secretary [secretary@ipps.org](mailto:secretary@ipps.org)

**MISC INFORMATION TO BE DISCUSSED AND REVIEWED BY EC:**

\* The purpose of the Harassment, Non-Discrimination and Inclusion and Ethic policies are to ensure the long-term security of the Society, its members and all attendees of the IPPS annual meeting.

\* All responses must also include dates, and consensus from EC

\* It is recommended to have these 3 full policies listed in the operations manual, but a shortened, concise statement (see first paragraph on page 1 in green) be visible on website, registration form and conference brochure. This statement should represent the general meaning of all three policy additions.

\*Bylaw addition: Long term it would benefit the society to have these policies added to the by-laws. As “author” of this document I request, before any action is taken, these policies be reviewed by council in advance of presentation to members at large/ members in attendance for a by-law vote.

- f. New Region Development Committee Clive Larkman
  - i. China
  - ii. India
  - iii. Program/Proposal to accept/reject new regions
- g. Staff Review Committee
- h. Editor’s Advisory Committee
- i. Award of Honor Committee
- j. International Newsletter
- k. “Virtual Meetings” for International and Regional Levels Dharam Sharma

XI. Other Reports

- a. Report on 2022 International Tour and Meeting, Japan Region
- b. Report on 2023 International Tour and Meeting, Southern Africa Region

XII. Old Business

- a. IPPS Rebranding
  - i. Comments from each region from their regional conferences over the past year

XIII. New Business

XIV. Closing Comments and Presentations

XV. Adjournment