

MINUTES FOR INTERNATIONAL BOARD OF DIRECTORS CONFERENCE CALL
March 11, 2025 – 3:30 PM Eastern USA Time

ATTENDANCE –

Directors have voting rights; alternates can vote in their place if the director is absent

	Director		Alternate	
Australia	Bruce Higgs	✓	Clive Larkman	✓
Eastern Region NA	Keith Osborne	✓	Elizabeth Dunham	✓
Europe	Tim Lawrance-Owen	✓	Fokko zur Mühlen	✓
New Zealand	Lisa Burton	✓	Hayden Foulds	
Southern Region NA	Brie Arthur	✓	Dennis Niemeyer	✓
Southern Africa	Jason Myburgh	✓	Miranda Deutchlander	✓
Western Region NA	Gayle Suttle	✓	Douglas Justice	✓

Non-Voting Executive Positions

Chair	Tom Saunders	✓
Treasurer	Donna Fare	✓
Editor	Bob Geneve	✓
President	Grant Hayman	✓
Vice President	Elizabeth Dunham	✓
Executive Director	Katie McDavid	✓

Welcome and Call to Order

Meeting was called to order at 2:33 PM by the Chair.

Approval of Minutes

Motion to approve minutes from December 10, 2024 board meeting was proposed as presented with an additional thanks to outgoing delegate Jim McConnell, seconded, and approved.

International Tour Updates

New Zealand stated there are 32 registered for the long tour and 13 for the short tour for a total of 45. Another six people will be attending some of the tours.

International Office Report / Financial Report

The International Office presented a proposal from the web development team to switch our server from Digital Ocean to Liquid Web. While developing the new sites, the current server is continuously crashing due to it being shared with our websites. The new server would be dedicated specifically to IPPS, has a dedicated server maintenance team, runs regular backups of our data, and offers support teams. The cost was presented as \$3,300.

- A motion was made to approve the Liquid Web server for the website. The motion was seconded and unanimously approved.

A delegate presented a discussion for International to cover the full cost for the International Tour for the Chairman, in addition to the economy travel costs. A question was raised whether this would increase membership costs and that International needs to consider lowering International dues, not create more expenses. Additional comments were made that it is not right for the Chairman to have to fund their own costs in addition to the work required for the position; another comment was added regarding a potential stipend in place of covering the International Tour registration.

- A motion was presented for the International budget to cover the cost of registration for the 2026 International Tour, seconded, and approved by majority vote.

Another discussion was held in regards to payment for the Vice Chair/Treasurer travel costs and that they should also be covered, as are all delegates.

- A motion was presented to cover the Vice Chair/Treasurer economy travel cost starting in 2026. This was seconded and approved by majority vote.

The International Office presented the budget for 2025. A motion was made to approve the budget with the additional line item of \$3,300 for the new Liquid Web Server, seconded and unanimously approved.

Editor Updates

The editor stated there currently are 75 papers submitted (11 more than last year) this year. All regions represented except for Europe.

Adjournment

The meeting was adjourned at 4:58 PM.

Next meetings:

May 4, 2025 during New Zealand International Tour

September 9, 2025 at 3:30 PM Eastern Daylight Time

December 9, 2025 at 2:30 PM Eastern Standard Time