



INTERNATIONAL BOARD OF DIRECTORS IN-PERSON MEETING MINUTES

February 24 and 26, 2024

ATTENDING:

	Delegate		Alternate	
Chair; Treasurer	Tom Saunders	✓	Donna Fare	✓
Australia	Tony Van der Staay	✓	Bruce Higgs	✓
Eastern Region NA	David Sanford	✓	Keith Osborne	✓
Europe	Tim Lawrance-Owen	✓		
Japan	Peter Waugh		Hiroaki Ohashi	
New Zealand	Antony Toledo	✓	Lisa Burton	
Southern Region NA	Laura Miller	✓	Brie Arthur	✓
Southern Africa	Jason Myburgh	✓	Elsa du Toit	✓
Western Region NA	Jim McConnell	✓	Gayle Suttle	✓
Editor; Exec Director	Bob Geneve	✓	Katie McDavid	✓
President; VP	Elsa du Toit	✓	Grant Hayman	✓

MINUTES

- I. Welcome and Call to Order
The Chair welcomed everyone and called the meeting on February 24, 2024 to order at 7:55 AM EST.
- II. Approval of Minutes
A motion to approve minutes from December 5, 2023 as presented was made, seconded, and unanimously approved.
- III. Treasurer's Report
Donna Fare was introduced as the new Vice Chair/Treasurer.

The Budget was presented for 2024 with a \$14,000 estimated deficit. The proposed income is \$65,000 with expenses of \$79,000. A motion to approve the budget as presented as made, seconded, and unanimously approved.
- IV. Editor's Report
The Editor commented that everything was going well for the current Proceedings, although running a little late. In total, there were 50 manuscripts being edited, which is higher than the previous couple of years. The breakdown is: 11 Australia, 6 Japan, 7 New Zealand, 2 South Africa, 19 SRNA, 6 WRNA, 0 ERNA and 0 Europe.

A discussion was held regarding Eastern and European Regions' lack of a formal editor. The Proceedings are to be well-rounded and not heavily dominated by one region, meant to reflect what is happening at each region throughout the year.

The Board should also consider asking India co-sponsored meetings for any potential papers in the Proceedings.

Note: Shortly after the Board Meeting, Eastern Region hired Bill Barnes as their Editor.

V. Executive Director's Report

A discussion was held regarding the lack of usage of the Zoom Webinar License. A motion was made for International to stop paying for the Webinar License, seconded, and unanimously approved.

The Executive Director commented that the policies do not include payment for the Chair flight and insurance for the International Tour. A motion was made to approve payment for the Chair's flight and insurance, seconded, and unanimously approved.

The Executive Director will pull Google Statistics on our Proceedings.

A discussion as held regarding the name change and our current website. A motion was presented, seconded, and unanimously approved for our Executive Director to solicit for quotes for a new website. Another motion was made that we send the vote regarding a name change to the membership, it was seconded, and the motion passed.

The new combined manual was reviewed and edited.

VI. Other Reports

a. Report on 2025 International Tour and Meeting, New Zealand Region

The 2025 International Tour in New Zealand will start in Auckland, NZ on April 27; the New Zealand Conference will be held May 8-11.

b. Report on 2026 International Tour and Meeting, ERNA

The 2026 International Tour hosted by the ERNA will potentially begin on September 18 in Detroit, Michigan then head to Grand Rapids, Chicago, and finally Minneapolis through October 1. There is also the potential that the entire program will be pushed back one week.

c. The 2027 International Tour in Australia will likely be held in September/October

VII. Adjournment

The meeting was adjourned at 11:15 AM EST.

I. Welcome and Call to Order

The Chair called the meeting on February 26, 2024 to order at 8:30 AM South Africa Time.

II. Committee Reports:

a. Compensation

The Chair led a discussion regarding compensation for Katie McDavid, Executive Director, and Robert Geneve, International Editor. A motion was made to increase the hourly pay to \$58 for Katie McDavid, seconded, and motion passed. Hourly pay increase to be effective immediately.

A motion was presented to increase the annual compensation for Robert Geneve, International Editor by 3%, was seconded, and motion passed.

b. Strategic Planning Committee

The Strategic Planning discussion was tabled until the September 2024 meeting. The Executive Director will call some brainstorming meetings and work with the committee ahead of the Fall International Board Meetings.

c. Website Committee

The website committee discussion as tabled until the June 2024 meeting.

d. India Region

The progress of a new region development in India has been slowed down due to poor communication with leaders in India and concern over electronic pay systems. Jim McConnell suggested reaching out to the India's Nursery Association to revitalize discussions about developing a new region. Another option discussed was to develop an Asian Region to include India, China, and other countries. Singapore could be a potential meeting site for an inaugural in Singapore. Suggested that the Executive Director and regional board members keep working this initiative.

III. Other Reports

The ongoing support of the International exchange person to the host of the International Tour was discussed. Clarification was made about the monetary amount that the International would support to the International Exchange Program. In 2023, the Board amended the support from a static \$2,000 to the cost of the International Short Tour.

IV. Committee Reports

a. Edits to manual

A review of each policy in the Operating Manual for the Board of Directors was conducted with several edits recommended. The manual will be distributed before the next meeting so approval by the Board can be made at the June 2024 meeting.

VIII. Closing Comments

Next Meetings: June 11, 2024 at 3:30 PM Eastern

September 10, 2024 at 3:30 PM Eastern

December 10, 2024 at 3:30 PM Eastern

IX. Adjournment

The meeting was adjourned at 11:45 AM South Africa Time.